

Full board meeting minutes
of the
Board of Architects and Landscape Architects
Virtual Meeting
10:00 a.m. to 10:52 a.m.
July 12, 2022

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (0:12)

Board Members

Dale Nelson, Vice President
Matt Faure
Nathan Steiner
Steve Small

Board Members Not Present

Maire Eithne O'Neill, President (excused)

Staff Present

Dan Ritter, Executive Officer II
Lindsey Simon, Department Counsel
Jay Unsworth, Executive Officer I
Jed Breker, Executive Officer I

2. Approval and Tentative Modification of Agenda Order (01:25)

MOTION: (01:47) Nathan Steiner moved to approve the agenda as presented. Matt Faure seconded. The motion carried.

3. Review Minutes (02:23)

- a. 2022 04 12 ARC FB Minutes

4. Public Opportunity to Comment (02:33)

The presiding officer read the public comment statement.

Paul Hass was present and gave comment.

Neil Miner was present and gave comment. Board members directed staff to research the current fee schedule and further to place the item on a subsequent agenda.

Shane Jacobs was present and gave comment.

5. Board Action (14:15)

a. Non-Routine Applications (14:16)

- i. Curtis Miner – Architect

(18:56) The presiding officer moved the Board to executive session to consult department council regarding the application. At 10:28 a.m. the presiding officer reconvened open session.

MOTION: (20:40) Steve Small moved to approve the application and grant a full and unrestricted license. Nathan Steiner seconded. The motion carried.

b. Voting Delegate/Travel CLARB annual business meeting, September 21-23, Omaha, NE (22:18)

MOTION: (26:08) Steve Small moved to nominate Nathan Steiner as a voting delegate for the business meeting and Dale Nelson as an alternate voting delegate. Matt Faure seconded. The motion carried.

c. Scheduling of Next Meetings (26:52)

- i. October 11, 2022

6. Board or National Committee Reports (27:47)

- a. CLARB
- b. NCARB – *Annual Business Meeting in Austin*

7. Executive Officer Report (31:14)

- a. 2023 Session/Surveys
- b. Financial Report
- c. License Information

8. Legal Report (40:35)

- a. Screening Panel
Nothing to report.
- b. Adjudication Panel
Nothing to report.

9. Adjourn (43:14) Dale Nelson adjourned the meeting at 10:52 a.m.